

022-35645356

SACHIVALAYA GYMKHANA, MUMBAI

6, General Jagannathrao Bhosale Marg, Opp. Mantralaya, Mumbai 400 0032.

**SCHEDULE OF CHARGES AND TERMS & CONDITIONS OF
HIRING SACHIVALAYA GYMKHANA PREMISES FOR MARRIAGES/
OTHER CEREMONIES.**

The Lounge Hall and the Front Lawn of the Sachivalaya Gymkhana is made available for Marriages and other Ceremonies.

HIRING CHARGES :- Below mentioned are the charges per day and are to be paid in advance at the time of reservation :-

Hire Charges for Sachivalaya Gymkhana Premises							
Sr.No	Premise	Timings	Hire Charges				
			Rate	Cleaning	GST 18%	Deposit	Per Extra Hour
1	Badminton Court (Non Air-Conditioned)						
	Full Day (8 a.m. to 10 p.m.)		37,500/-	1,500/-	7,020/-	20,000/-	5,000/-
2	Sudhir Avachat Sabhagrih (Air-conditioned)						
	Any 3 hrs (between 8 a.m. to 10 p.m.)		11,250/-	750/-	2,160/-	5,000/-	3,750/-
	Full day (Any 8 hrs. between 6 am to 10 pm)		30,000/-	1,500/-	5,670/-	15,000/-	3,750/-
3	Sudhir Avachat Sabhagrih (Non Air-conditioned)						
	Any 3 hrs (between 6 a.m. to 10 p.m.)		6,750/-	750/-	1,350/-	5,000/-	2,250/-
	Full day (Any 8 hrs. between 6 am to 10 pm)		22,500/-	1,500/-	4,320/-	10,000/-	2,250/-
4	Conference Room (Single) (Air Conditioned)						
	Any 3 hrs (between 9 a.m. to 9 p.m.)		7,500/-	--	1,350/-	3,000/-	2,500/-
	Full day (Any 8 hrs. between 9 am to 9 p.m.)		22,500/-	--	4,050/-	10,000/-	3,000/-

5	Conference Rooms (Two Rooms together) (Air Conditioned)					
	Any 3 hrs (between 9 am to 5 p.m.)	15,000/-	--	2,700/ -	5,000/-	5,000/-
	Full day (9 am to 5 pm)	45,000/-	--	8,100/-	20,000/-	5,000/-
6	Front Lawn for non commercial functions (e.g. Wedding)					
	Full day (9am to 10 pm)	22,500/-	1,500/-	4,320/-	5,000/-	4,000/-

Note 1 :- In case you will have to make your own arrangements for video Cameras.

Sachivalaya Gymkhana will charge Rs.2500/- per Camera.

Note 2 :- In case a party continues to use the booked premises beyond allotted time then

previous permission is necessary. The party will be charged on per hour basis as

decided by the committee.

Loudspeaker/D.J./Fire Crackers will not be permitted and no nuisance should be caused to the residents of near by buildings, failing which the party will be asked to close down the function immediately and no refund will be made on any account.

TERMS & CONDITIONS :-

*** CONSUMPTION OF ALCOHOL IN GYMKHANA PREMISES IS STRICTLY PROHIBITED.**

- 1 The parties reserving the Gymkhana premises for the entire day Marriage reception etc. can use the premises from 6.00 a.m. on that day.
- 2 Fire, except for religious ceremony shall not be lit anywhere in the premises, Religious fire may be lit only at a place specified for this purpose.

- 3 Any damage caused to the premises and property of the Gymkhana will be made good by the parties at their cost and at the rate decided by the Gymkhana authorities which will be final.
- 4 The Gymkhana Catering Contractor enjoys **MONOPOLY** in respect of food/ snacks to prepared and served in the premises of the Gymkhana.
- 5 The Gymkhana Decorator enjoys **MONOPOLY** in respect of light, sound, decoration and furniture to be provided in the premises of the Gymkhana.
- 6 All parties hiring the premises should approach the caterer and decorator regarding arrangements for Catering and Decoration respectively.

Alcohol is not allowed in Gymkhana premises.

- 7 Unless all the chairs available with the Gymkhana Decorator are utilized outside furniture of any type will not be allowed to be brought in the Gymkhana premises.
- 8 Full payment on account of furniture required will have to be made to the Manager at least 48 hours prior to the date of the function.
- 9 No additional lights of the Gymkhana will be made available to the parties. The parties concerned will obtain a temporary Meter from the BEST for the supply of electricity.
- 10 No flood lights should be focused towards the road or to the building opposite the Gymkhana.
- 11 Use of loudspeakers and its volumes should be kept **at minimum** to avoid disturbance to nearby residence.
- 12 Lighting restrictions, license rules & all rules and regulations prescribed by Govt. or any authorities in any matter should be

complied with by the parties at their own cost to the complete satisfaction of the Gymkhana authorities. The party hiring the premises will be held solely responsible for any breach of the same.

13. The Gymkhana authorities reserve the right to cancel any reservation without notice and without assigning any reason whatsoever.

Parties reserving the premises shall have to contact the Traffic Department of the Mumbai Police, in advance, for arrangement in connection with parking of various vehicles as the Gymkhana is situated at a busy road inter section.

14. THE PARTIES INTENDING TO HIRE THE GYMKHANA PREMISES SHOULD PLEASE NOTE THAT THE BADMINTON HALL IS NOT AVAILABLE FOR DINING PURPOSE.

15. In case of cancellation of the reservation of Lounge Hall / Front Lawn or both, written information should be given to the Gymkhana. The intimation about the cancellation should be given at least one month before the date of the function, 50% of the rent paid by the party will be forfeited for the same. If the intimation about the cancellation is received in a period of less than one month from the date of the function, the entire amount of rent will be forfeited.

16. Parties paying the deposit amount at the time of making the reservation of the Gymkhana premises should claim the refund of deposit paid in writing and within 3 months from the date for which the reservation is made. The Deposit not claimed within 3 months from the date of function would be forfeited.

17. If the party after reserving the Gymkhana premises for certain date, wishes to change the date to any other date available then

the party can do so but an amount of Rs. 500/- from the deposit paid for the earlier date will be forfeited.

.....

DECORATORS

Welcome Decorators,

Mr. Sajjad Dosani - 9821185253

Mr. Eliyas - 9920920879

Tel. (Resi) :- 23774513

(Office) :- 22884414

CATERERS

Nimantran Snacks- 022-

79666727

Mr. Sameer Patil -

9167484927

Mr. Ranjit (Manager)

8369977944